



October 3, 2022

Dear Westbridge Parents,

We would like to express our heartfelt gratitude for your support for the successful In-Person staging of Pasundayag 2022. Congratulations to all the winners in the various Academic and Literary-Musical Competitions. Congratulations also to the Blue Team for winning the Over-All Team Event competition.

As we prepare for the Full Face-to-Face classes starting next month, we would like to implement various school policies which are deemed necessary for the formation of your sons in the school campus. These are the Dress Code, No Yaya and No Birthday Celebration Policies. These are policies which have been in place before and would like to continue them since they redound to the integral formation of your sons.

1. **Dress Code:** Westbridge Students and Teachers follow the School Uniform requirements while for parents, helpers and visitors – this means no tight fitting jeans, mini-skirts, short-shorts, tank tops and low neckline blouses.
2. **No Yaya policy:** This means no parents, maids, drivers and guardians are allowed beyond the grilled gate after the lobby unless they have scheduled appointments. They are also not allowed inside the school campus after 8:30 a.m. They may come to fetch your sons 30 minutes before dismissal time. Any communication between the Teachers or students during class hours should be coursed through the lobby guard on duty (a maintenance personnel assigned) or any personnel at the business office. This is to ensure proper order and further avoid dependency of the boys. We know that having the helper or the driver come back and forth will be an inconvenience, but the formation of your sons must be our primary concern.
3. **No Birthday Policy:** Birthday celebration of students cannot be held in the school campus.

These policies will be fully implemented in the second semester, starting November 14, 2022.

The implementation of Full Face-to-Face Classes next month mandated by the Department of Education means that we will not anymore implement the blended learning program. Each level will now be one section except for the Grade 12 class which has 40 students. All students will be required to attend Face-to-Face classes daily, Monday to Friday for the last two quarters of the school year. Airconditioning units inside the classroom will be switched on in order to provide each class a conducive atmosphere for learning. Since this will mean an increase in the school’s electricity consumption, we will be charging all students P1,500 energy fee which will cover for the rest of the school year.

Thank you.

Very truly yours,

GERARD EUGENE L. LACAYA
Executive Director

REPLY SLIP

(Please return this reply slip on or before October 15, 2022 through your son’s class adviser)

Remarks: We read the letter to Westbridge Parents dated October 3, 2022.

Name of Son/ Grade Level

Parents’ Signature over printed name